



CARLISLE COMMUNITY SCHOOL

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MINUTES
CARLISLE COMMUNITY SCHOOL
Annual & Organizational School Board Meetings
Monday, September 18, 2017, 6:00 p.m.
Carlisle Community School Board Room

ANNUAL MEETING

President James called to order the annual meeting at 6:00 p.m.

Directors Present: Susan James, President
Kyle Chambers
Art Hill
Rob Joiner

Director Absent: Jenny Foster, Vice President

Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

Motion by Joiner to approve the agenda as presented. Seconded by Hill. Motion carried unanimously.

Motion by Joiner to approve the minutes of the August 14 regular meeting as presented. Seconded by Chambers. Motion carried unanimously.

Visitors – No Visitors

Board Communication – The board members received a note from the CCEA.

IASB Communication - None

Updates/Information

A. 2016-17 Annual & Statistical Report – The report included financial information about the revenues and expenditures for 2016-17, tax information, education programs (special education, TAG, homeschool, preschool and building trades) and review of the capital projects funds and the nutrition and transportation departments. The report can be found on the District's website, www.carlislecsd.org, under the Finance Department.

B. 2016-17 Audit Exit Conference – Mike Stanley, Hunt & Associates, met with Susan James, Bryce Amos and Jean Flaws. He addressed several findings. He recommended that the board approve non-classified staff letters of employment as they currently do contracts. The District is working on a procedure for this. There was a drop in ala carte revenue of \$20,000 from the prior year. There was no mishandling of funds but a combination of several things resulted in the decrease (a change in coding of certain ala carte items, more free/reduced students, less ala carte items being purchased and more lunches being served but less milk and extra entrée's purchased). The nutrition department will add a second person present when money is being counted and better tracking of ala carte items will be implemented. The Adult Education Fund has not been used for several years and the District is no longer providing adult education. The District will move the funds to the general fund per board action. The District has carryover money in the market factor funds and should look to using this money. The money can be used only for hiring teachers in hard to fill areas. Overall, it was a good audit. Mr. Stanley and the team appreciated the cooperation of the central office staff while they were on site.

C. High School Construction Update – The choir and band room are still on schedule to be completed in late October and early November respectively. The sprinkler systems are fully operational at this point except for the auditorium, choir and band. The lighting system controls are in place and once staff is trained, will be

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able to use them in each room. Recent change orders totaling about \$36,000 were due to: adding smoke detectors per the fire marshal, covering the sprinkler heads, fixes to the foundation issues, adding duplex outlets for the projectors and removal of a pipe.

Business/Action Items

A. Approval to Transfer Interest Payment from Building Trades to General

The amount of \$361.76 will be transferred from the building trades fund to the general fund for covering the negative balance of the building trades fund during 2016-17.

Motion by Joiner to approve the transfer of interest payment from the building trades fund to the general fund. Seconded by Hill. Motion carried unanimously.

B. Approval to Dissolve Adult Education Fund and Transfer funds to General Fund

The amount of \$29,354.01 in the adult education fund will be transferred to the general fund as the adult education fund is no longer use.

Motion by Hill to approve to dissolve the adult education fund and transfer funds to the general fund, Resolution 0917-002. Seconded by Chambers. Motion carried unanimously.

C. Approval of Request of Allowable Growth and Supplement Aid for Negative Special Education Balance from 2016-2017

The District had a negative \$163,104.84 balance for the special education program in 2016-17 which was about \$70,000 less than the prior year. This approval would allow the District to tax back for the negative balance should the District have the capability to do so.

Motion by Joiner to approve the request of allowable growth and supplement aid for negative special education balance from 2016-2017 in the amount of \$163,104.84. Seconded by Chambers. Motion carried unanimously.

D. Examination of FY17 Bank Statements

The board members were given a copy of the June bank statements to compare and verify with the June general ledger report for accuracy.

Motion by Joiner to approve the examination of FY17 bank statements as presented. Seconded by Chambers. Motion carried unanimously.

E. Acceptance of Abstract of Election

There were 633 votes cast in the Sep. 12 school board election, which is about 11% of the registered voters. Harry Shipley won with 283 votes, Cody Woodruff won with 300 votes and Jeramie Eginore won with 317 votes.

Motion by Joiner to accept the abstract of election. Seconded by Hill. Motion carried unanimously.

F. Resignations for 2017-2018

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|-------------------|-----------------------|----------------|
| a. Don Dejoode | Bus Driver | |
| b. Sandy Richards | Bus Driver | |
| c. Sarah McKinney | HS Jazz Band Director | Step 1 Group 7 |

G. New Hires for 2017-2018

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|--------------------|--------|
| a. Matt Hesse | Mentor |
| b. Allison Mohr | Mentor |
| c. Julie Kruse | Mentor |
| d. Denise Anderson | Mentor |

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| e. Kayla Holtgrewe | Mentor | |
| f. Jessica Fastenow | Mentor | |
| g. Jeni Warwick | Mentor | |
| h. Jocelyn Glass | BLC | |
| i. Patrick Stecker | MS Asst. Football | Group 6 Step 2 |
| j. Patrick Stecker | MS Head Boys Basketball | Group 5 Step 4 |
| k. Hannah Ober | MS Student Council | |

Motion by Hill to approve the resignations and the new hires as presented for 2017-2018. Seconded by Chambers. Motion carried unanimously.

Motion by Joiner to approve the presentation of bills as presented in the amount of \$775,460.24. Seconded by Hill. Motion carried unanimously.

Motion by Hill to approve the August 2017 financial reports. Seconded by Joiner. Motion carried unanimously.

Recognition of Outgoing Board Members

Mr. Amos acknowledged the outgoing board members: Susan James (since 2009), Jenny Foster (since 2013) and John Judisch (since 2000) by presenting plaques recognizing their service and commitment to the Carlisle School District. Mr. Amos also recognized Rob Joiner for filling the vacancy the last 3 months. During their terms of service the District's student enrollment has increased about 150-200 students and the tax levy was lowered from 20.9 to 17.85. Capital projects included the baseball field renovations, softball field renovations, high school commons and auditorium, infrastructure and security updates and refinancing of the 2009 sales tax bonds. The number of AP courses has increased along with the number of college credits earned by students. A school board member is an unpaid elected official who volunteers his/her time. Thank you to the outgoing board members.

Motion by Joiner to adjourn the September 2017 annual meeting. Seconded by Hill. Motion carried unanimously.

There was a brief recess from 7:06 to 7:15.

ORGANIZATIONAL MEETING

Superintendent Amos called to order the organizational meeting at 7:15 p.m.

Present: Kyle Chambers, Art Hill, Jeramie Eginore, Harry Shipley and Cody Woodruff

Also Present: Bryce Amos and Jean Flaws

Jean Flaws administered the oath of office to the newly elected board members: Harry Shipley, and Cody Woodruff and Jeramie Eginore.

Art Hill nominated Kyle Chambers to be board president. Nominations ceased. All members voted in favor of Kyle to be board president. Kyle took the oath of office.

Kyle Chambers nominated Art Hill for vice-president. Nominations ceased. All members voted in favor of Art to be vice-president. Art took the oath of office.

Motion by Hill to keep the meeting date and time the same, the second Monday of the month at 6:00 p.m.

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in the District's board room. Seconded by Shipley. Motion carried unanimously.

Motion by Hill to maintain Drew Bracken of Ahlers & Cooney Law Firm as legal counsel to the District as in the previous year. Seconded by Shipley. Motion carried unanimously.

Mr. Amos presented the policy review committee schedule. Series 600 will be reviewed this year and will be reviewed in two parts. Jeramie Eginoire and Harry Shipley volunteered to be the school board representatives on the committee.

Motion by Eginoire to approve the SIAC members. Seconded by Shipley. Motion carried unanimously.

Motion by Hill to approve resolution 0917-003, district depositories and authorized signers as presented. Seconded by Woodruff. Motion carried unanimously.

Mr. Amos's Report

*Mr. Amos presented a board orientation proposal for four work sessions, lasting 60-90 minutes each. The first one will be October 2 at 6:00.

*Mr. Amos extended another welcome to the new board members, Jeramie Eginoire, Harry Shipley and Cody Woodruff.

The October Regular Meeting is scheduled for October 9, 6:00 p.m., in the Carlisle School District Board Room.

Motion by Shipley to adjourn the September organizational meeting. Seconded by Woodruff. Motion carried unanimously

Meeting adjourned at 7:37 p.m.

Kyle Chambers, President

Attest: Jean Flaws, Board Secretary/Business Manager

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These minutes will be presented at the October 9, 2017 school board meeting for approval.

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